



BURNSVIEW SECONDARY

École Secondaire | Secondary School PAC 2020/2021

Date and Time: March 9, 2021
Zoom Meeting called to order at 7:02PM

Attendees: Nadine Inkster, Rob Ralph, Annick Lavender, Don Younger, Jennifer Booth, Trish Uppal, Melanie Bannister, Colleen Ryley, Gordon Andrew, Jennifer Trebick, Luke Johnson, Shubh Sidhu, Rahel.

Prepared by: Annick Lavender

Agenda

1. Welcome!
2. Approval of Agenda
3. Approval of the Last Meeting Minutes
4. Reports
5. Business Arising from Past Minutes
6. New Business

1. Welcome!

Meeting minutes were gathered over zoom meeting.

2. Approval of Agenda

Adoption of March 9th Agenda (Motion: Jennifer Booth, Seconded: Trish Uppal)

3. Approval of the Last Meeting Minutes

Adoption of Meeting Minutes from January 26, 2021. Motion: Trish and Seconded Jennifer Booth.

Jennifer to update previous meeting minutes and send them out for approval.
Approval of previous minutes deferred to next meeting.

4. Reports

PAC Presidents Report - Nadine Inkster

Need confirmation of Executive Positions for next year 2021/2022. Would like to have some secured positions before the end of this school year.

Nadine Inkster, Jennifer Booth and Trish Uppal will not be returning to their positions next year.

PAC Executive Positions	Name	Returning 2021/2022
Chair	Jessica Jensen	
Secretary	Annick Lavender	YES
Treasurer	Melanie Bannister	
DPAC	OPEN	
CPF	Katherine Ralph	YES – but would like to train another person as backup
Emergency Preparedness	Rob Ralph	New member
Dry Grad Liaison	Annick Lavender	Jessica Jensen would like to be backup

PAC gives out two scholarships. PAC is asking for ideas on a question for them to write to get the PAC scholarships. Possibly the reflection of how COVID has effected them during their senior years?

Principal's Message – Don Younger

Recently we have experienced incidents where people who later tested positive for Covid-19 have been at school when possibly infectious. When the dates of possible exposure were determined, it has resulted in some students and staff being placed into self-isolation by Fraser Health.

Two differing cohorts of grade 10 students and the staff working with them have been effected. There have been 2 exposures with one of the cohorts that has resulted in most of the class having to isolate in two separate groupings. The second cohort resulting in isolation occurred from a single exposure and has the full cohort currently in isolation.

Recently we had an admin. meeting with senior management and Doug Sheppard shared some current observations from his repeated interactions with Fraser Health. These are shared here along with further direction as we move through the recent Covid exposures.

Principal's Message – Don Younger ... / continued

Doug's observations:

1. Fraser Health has shifted their directions in our most recent cases at schools. While not changing the protocols, they are enforcing them more strongly.
2. Variants are currently a small portion of exposures; however, as the evidence that some of the variants are more transmissible, Fraser Health appears to be treating all recent exposures with more targeted methods including much more individual self-isolation.
3. Assuming that the increased amounts of isolation notices from Fraser Health is to lower the risk of further transmission both in schools and the community. These changes are causing new challenges for admin, teachers, staff and families that we weren't dealing with before.

To help us reduce the need for staff and students to isolate and for us to be prepared in the event of a call from Fraser Health, we are asking teachers to follow the notes below:

1. Classroom - no face to face desk arrangements or face to face group work. If needed, working side by side is preferred to face to face. Spread out as much as possible. Reduce mixing of individual students even within cohorts as much as possible while inside.
2. Teachers need to keep detailed seating plans for at least the past 2 weeks. **Provide a copy of your seating plans to the office By Tuesday afternoon (March 9).** These plans should reflect the distances between students and need to be kept up to date. We may need quick access to these seating plans in the evenings or during spring break and do not want to have to track teachers in the evenings or on holiday.
3. If teachers are working one on one with a student, increase distance and reduce amount of time spent in close contact. Keep records of who you worked with and how the workspace was arranged (masks, barriers, distance etc) for at least two weeks.

Updated Health Check Form:

<https://www.deupdated Health Checkltasd.bc.ca/wp-content/uploads/sites/2/2021/02/Updated-Daily-Health-Check-for-K-12-students-February-2021-English-version.pdf>

Planning for 2021/22 school year

Our student course selections have been completed.

We are presently working with Senior management and the other high schools to determine the timetable format for next year.

Our Timetable needs to be responsive to the differing stages of Covid-19 response

Expecting that we will be either semester or quarter format

Expect that cohorts will be in place through the next school year.

Focus on Face to Face learning – no Hybrid classes in stage 1

Principal's Message – Don Younger ... / continued

Guidelines:

Instructional time to meet Ministry and contract requirements
1400min/week instruction
Prep time for teachers is embedded therefore 8 teaching blocks = full time
Prep time will be in the morning (current discussion)
Start time, Lunch and End time need to align with other schools
Can plan a Quarter, Semester or hybrid of both timetable
Need to be responsive if having to change Covid response stages
1400min/5 days = 280 min/day instructional time
Semester = 4 classes of 70 min/day
Quarter = 2 classes of 140 min/day
Flex time (if included) is mandatory attendance – is instructional time

Treasurers' Report – Melanie Bannister

Wrote one cheque for \$12,065.49 for the allocated that we voted on our budget such as the video labs, mac minis, pottery, intermural, volleyballs, pickelball, etc.

DPAC Report – Trish Uppal

The ERASE Report It website is:

<https://erasereportit.gov.bc.ca/add/report-it>

Students can scan QR Code using camera on phone (posters found around the school).

CPF Report - Katherine Ralph

Nothing to report.

DRY GRAD update – Jessica Jensen

Nothing to Report.

Emergency Preparedness – Gordon Andrew

Gordon has the Emergency Preparedness books organized and will hand it over to Rob Ralph for next year.

The District will have an allocated Emergency preparedness representative.

5. Business Arising from Past Minutes

None.

6. New Business

Grad 2021 – This year will be using GradsBC again. Unlikely that any Grad events will be happening this year.

7:45PM meeting adjourned.

Next Meeting: Tuesday, April 27, 2021 - over Zoom

2020/2021 PAC meeting Dates (4th Tuesday of the month)

- November 24, 2020
- January 26, 2021
- March 2, 2021 – postponed until March 9th
- April 27, 2021
- May 25, 2021 - AGM - voting in new members