



BURNSVIEW SECONDARY

École Secondaire | Secondary School PAC 2021/2022

Date and Time:

September 28, 2021

Meeting was held in the school library and called to order at 7:05PM

Attendees:

Mandy Kaila, Nadine Inkster, Dianna DeBlaere, Michelle Berera, Annick Lavender, Jana Methven, Simran Dhillon, Jessica Jensen, Manjeet Sidhu, Amina Hashni, Masroor Rehan, Chrys Azozama, Melanie Bannister (called in), Don Younger

Prepared by:

Annick Lavender

Agenda

1. Welcome!
2. Approval of Agenda
3. Approval of the Last Meeting Minutes
4. Reports
5. Business Arising from Past Minutes
6. New Business

1. Welcome!

Jessica Jensen introduced herself as the new PAC president and went around the room to introduce all attendees and the executive members of the PAC.

2. Approval of Agenda

Adoption of September 28th Agenda (Motion: Dianna DeBlaere, Seconded: Masroor Rehan). Approved.

3. Approval of the Last Meeting Minutes

Adoption of Meeting Minutes from May 25, 2021. Motion: Nadine Inkster, Seconded: Melanie Bannister.

Approval of previous minutes have all been approved and posted.

4. Reports

Principal's Message – Don Younger

1. First Weeks of School

We have had a very busy school start up, and despite much class balancing; teachers were able to have their classes up and running quickly. Once again we are very full. The breakdown of our student numbers is:

Grade 8(175)	Immersion	93
	Regular	77
Grade 9 (144)	Immersion	82
	Regular	69
Grade 10 (203)	Immersion	81
	Regular	108
Grade 11 (150)	Immersion	46
	Regular	110
Grade 12 (163)	Immersion	77
	Regular	138
Total		881

With this student population, we have again reached a new largest number ever. With the ongoing growth of our school, we have continued discussions with senior management looking at how to manage these numbers and what is an appropriate size for our facility. To help accommodate our growth, we had 2 portables moved to our site and set up in August.

With the school being full, we have many classes operating at 30 students. We have put much effort into keeping our classes at or under the contract limits, however with our enrolment this is very difficult to accomplish. The addition of the portable classrooms has enabled us to better spread our students and accomplish most of our classes being at or under contract size limits. In addition to working with class size requirements, we are also working within composition requirements.

Staffing and Scheduling

Although full, we have been able to provide spaces for most all students who have moved into our catchment. Unfortunately, we did have to shift three catchment students to Sands. These students moved into our catchment in September. We have also been unable to create schedules for out of catchment students

4. Reports ... / continued

Principal's Message – Don Younger

2. Student involvement

We have been impressed with the many students involved in both sports and clubs very early in the year.

- Athletics:

Volleyball

Grade 8 boys, grade 8 girls

Junior Girls, Junior boys

Senior Boys, Senior girls

Soccer

Jr and Sr. boys Soccer

Aquatics team

Track team

- Our senior leadership students have stepped up to engage our students with recognition of the meaning behind Truth and Reconciliation.

- other clubs are starting up very soon. Robotics club is up and running.

3. Truth and Reconciliation

- a. Burnsvieview is working hard to educate our staff and students on the meaning of TRC day and the greater need for all people to better understand the full history of Canada. Our staff spent the Sept 24 Pro D day engaged in this topic, increasing their understandings and working together to prepare to present to our students.

On Wednesday Sept 29, during block B all teachers will be engaging their classes on a topic regarding indigenous history (residential schools etc.) or incorporating indigenous ways of teaching/learning into their lessons.

Our goal is to use Sept. 30 TRC day as a driver to engage people in discussion and understanding – We see this more as a day of remembrance than a holiday.

4. Health and Safety

Spectators in the school. In an effort to keep all of our community safe, at the present time, spectators are not being allowed at school events, indoor sports games and other indoor activities.

Notifications:

Principals will continue to work with contact tracers and may be asked to distribute self-isolation letters and/or self-monitor letters. You will not be asked to distribute a general notification to the whole community from Fraser Health (as you were last year). The SM/SI letters will typically be sent to you at 2 pm, 7 days a week. At 9 am of the next day, Fraser Health will post your school's name to their public website indicating a possible exposure, cluster or outbreak of cases.

5. Collaboration time – PowerPoint.

4. Reports ... / continued

Treasurers' Report – Melanie Bannister

Melanie called in to the meeting and reviewed the PAC funds. See attachments.

- Sept 27, 2021 Budget vs. Actual Report
- Sept 2021 PAC Monthly Treasurers Report

DPAC Report – Vacant

Nothing to report.

CPF Report - Katherine Ralph

Katherine was not present at the meeting, but sent in a CPF update. See attachment.

DRY GRAD update – Annick Lavender

Nothing to report.

Emergency Preparedness – Rob Ralph

I met Gordon Andrews in the summer to discuss the state of the EP bin and the binder he had meticulously managed to date. I would like to thank Gord for his time and energy spent keeping the EP bin in such good shape.

I have also recently contacted Mr. Richard about the function of the new Delta SD Emergency Preparedness Officer **Vanessa Heal**.

As per the Chalmers PAC minutes from last year:

"The District has created a new role/position called the Emergency Preparedness Officer and Vanessa Heal will be in that role. She will be going to all the schools in District and reviewing the bins. The goal is to streamline and ensure that every bin is similar."

I understand that Ms. Heal will come by and review our bin at some point to clean, organize and standardize the contents. This is a great initiative by the Delta SD. I will likely find out soon enough how her involvement will impact my responsibilities as the BPAC rep regarding maintaining the EP bin.

4. Reports ... / continued

PAC Presidents Report – Jessica Jensen

Nothing to report.

5. Business Arising from Past Minutes

Vacant PAC roles: co-secretary and DPAC.

Michelle Berera volunteered to help Annick Lavender as co-secretary for this school year. Simran Dhillon has volunteered to be our DPAC rep.

PAC Executive Positions	Name	Notes
Chair	Jessica Jensen	Voted in
Secretary	Annick Lavender Michelle Berera	Returning. Would like to share this position with another member. Michelle is our new member.
Treasurer	Melanie Bannister	Returning
DPAC	Simran Dhillon	New member
CPF	Katherine Ralph	Will return but would like to train another person as backup
Emergency Preparedness	Rob Ralph	New member
Dry Grad Liaison	Annick Lavender	Jessica Jensen would like to be backup

6. New Business

Bank account signing authority: The Burnsvie Secondary School PAC designates any two of the following three executive members as authorized signatories on our CIBC general and gaming accounts: Melanie Bannister, Jessica Jensen, Annick Lavender

PAC email account. New PAC email is burnsvieschoolpac@gmail.com

Future PAC meetings: in person or online?

Michelle Berera Motioned to have the PAC meetings back online for now. First: Dianna DeBlaere, Seconded: Masroor Rehan). Approved.

Will continue to have Zoom meeting for now. We will reevaluate in January 2022 if anything changes.

8:17PM meeting adjourned.

Next Meeting: over ZOOM on October 26th

2021/2022 PAC meeting Dates (4th Tuesday of the month)

- September 28, 2021
- October 26, 2021
- November 23, 2021
- January 25, 2022
- February 22, 2022
- April 26, 2022
- May 24, 2022 - AGM - voting in new members