



BURNSVIEW SECONDARY

École Secondaire | Secondary School

PAC 2023 – 2024 BurnsviewSchoolPAC@gmail.com

24 Oct 2023

MINUTES

Attendees: Jessica Jenson, Dianna DeBlaere, Melanie Bannister, Coleen MacEachern, Karen Parsons, Wendy-Ann McFarlane, Fernando Gil, Lakhminder Soi, Lydia Azozama, Manish Sharma, Pardeep Mann, Aaron Akune, Alan Zhang, Kristen Imhof, Simran Dhillon, Maite Nungaray, Diane Niyonshuti, Irene ?, Razia Khan, Rui Lopes, Shona Richardson, Michelle Zhang

Agenda:

1. Welcome

Jessica, PAC Chair, opens meeting, gives acknowledgement:

Before we begin the meeting, I would like to acknowledge the traditional territory of the Tsawwassen and Musqueam First Nations and of all the Hun'qumi'num speaking people who have been stewards of this land since time immemorial. I would also like to offer my respect to all the Elders who have gone before us and to all Canadians who are on the journey of Reconciliation.

We need someone to move and second the agenda:

2. Adoption 24 Oct 2023 Agenda Motion: Fernando Gil; Seconded Karen Parsons

We hope everyone has read the minutes and are looking for someone to move and second

3. Adoption of 19 Sept 2023 Minutes Motion : Dianna; Seconded Lydia

Monthly + AGM Reports

1. Principal's Message – Aaron Akune

Thank you to everyone for joining, we appreciate the time you make for the school and the kids. I'll track backwards first for things that have happened recently and then important dates coming up. I guess in the last month, a couple of days after the last meeting we held a welcome back meeting and I have to admit we were unsure what the attendance would be as it hadn't been done in a long time. Hard to say what our numbers were exactly, but I can definitely say based on the number of chairs we had we clipped the 100 mark. One of the things we planned was to have some of our leadership students tour parents around, many students ended up touring their own parents around as there were so many people and it worked out really well. Great to visualize where your kids are, through your children's eyes and what that learning environment looks like. Shortly after that we had a grad boat cruise, excellent participation by our kids and they definitely met and exceeded our expectations. The cruise line is anxious to have our school return as it shows what they think of our kids.

National Day of Truth and Reconciliation – heading into that weekend, we had a full-scale assembly and had students and Curtis dancing. The whole afternoon was organized by our leadership group. We need to do more as a school and school district and what we've started to work on is to have staff members look at ways to make TRC not just one day but we can make it one of many days and our kids can continuously reflect.

Looking ahead – there's a lot – chronologically:

Informal updates – hybrid schedule and linear and semester timelines are different. The reports we just sent out were primarily geared towards our semester courses, so mostly grade 11 & 12 students, focused on achievements to date or study issues. In addition to that you may have had teachers communicating in a different manner (via email or phone calls). The goal was to give you a bit of an update or if you wanted to register for Parent Teacher Interviews on Thursday, October 26th. Early dismissal that day, first interviews at 2 – 4 and then 5- 7. You can book through parent connect.

If you have a child in grade 9, Nov 1 is Take Your Kid To Work Day. So you, or a friend or relative can take the child to work that day and hopefully they immerse themselves in what a day of work would look like. We do encourage everyone to participate in Take Your Kid To Work Day but if the child cannot participate, we do expect them to be at school. Any student that isn't able to participate will have activities to do at school.

Nov 9, Remembrance Day assembly, but is also an early dismissal day as it will be another informal update day, but from 12 – 1 there will be an assembly. Which leads into a long weekend.

On Tuesday, Nov 14, we will be holding a Diwali celebration. We will have students from our Bhangra team performing during ILT. It will also include some background information about Diwali. The celebration will continue into lunchtime.

Nov 16 is a post-secondary evening event. This year Burnsvie hosts. We'll be hosting local BC colleges and universities. I would highly recommend students in Grade 11 to attend as well. It's from 6 – 8 in the gym. Representatives will be there to answer questions.

Nov 17 our report cards come out. Semester courses will receive their first written updates – will contain three things – an area of strength, an area of growth and the last piece should be next steps for the learner. Students in linear courses (primarily Grade 8-10) will receive informal updates. The focus of informal updates is to alert parents about a student's achievement and work habits.

Tentatively Saturday, Nov 18 we may be hosting a South Fraser Senior Boys Volleyball Playoffs.

Next week (Oct 30 – Nov 3) we are running grad assessments for grade 12's. During this session, Grade 12 students will complete the literacy 12 assessment. If a grade 12 student hasn't completed all three assessments (numeracy 10, literacy 10, literacy 12) by the end of this session, we will catch them up during future sessions this year as these are requirements for graduation.

Grade 9 & 10 Halloween dance is on Monday, Oct 30 and is something that hasn't been done in a long time. Ticket sales end for that tomorrow. There is a snowball dance coming up for grades 11 & 12 on Dec 7.

Question:

Lakhminder - Regarding the conferences, there are no time slots available. I have to pick time with 5 more teachers for my two kids. It means I need 10 more time slots. What shall I do?

Aaron - If you are not able to book a time, call or email the school and we'll make a list so teachers can reach out either by email or phone.

Question:

Dianna – will you have a list of who will be at the post-secondary meeting?

Aaron – still working on that

Question:

Karen – how are ticket sales going for the Halloween dance?

Aaron – not sure, don't want to guess quite yet.

Question:

Pardeep – Enquiry – elective language for grade 11 & 12. Not sure if that is still the case. What process is there to review the language? How often does the elective language come up for review?

Aaron – at Grade 11 we offer intro Spanish. It's an opportunity for students who took basic French early on and then in grades 11 & 12 we offer French 11 & 12. In terms of looking at other languages, I can't speak specifically to what previous interests looked like, but it starts in one of two ways. Sometimes we have interest on the part of the teacher (we are already thinking ahead of 24/25) who say they are noticing something, could we offer a course to focus on whatever it might be. In other cases we have a teacher with a specific interest in a subject and asks if we can, we offer a course in this. It comes down to the expertise of our staff. As an example, if we were to try and offer Mandarin at a senior level, one of the biggest issues is we don't necessarily have a staff member able to teach this at this level. It's tricky to post a job for a position that you don't know for sure you are going to offer. It is important if there is interest from a student to bring that to us to see if something is possible.

2. Treasurer's Report – Melanie Bannister

Good evening everyone. This is our financial annual report. This isn't any different than what was presented last meeting. The only thing that is different is that I put the \$100 in the wrong column. It didn't make any difference to the overall number. This shows that we came into last year with \$19269.97. The reason last year started so high is based on when the gaming grant money comes into the system. The year had \$178.53 rolling over from last year.

Burnsview Secondary School Parent Advisory Council
Monthly Treasurer's Report
Oct 1, 2022 to September 30, 2023

Prepared by: Melanie Bannister

October 23, 2023

Statement of Revenue & Expenses

Cash on Hand September 30, 2022 **\$ 19,259.97**

Revenue		General Account	Gaming Account	
12-Jun-23	Burnsview Office	200.00		
Total Revenue		<u>\$ 200.00</u>	<u>\$ -</u>	\$ 19,459.97

Expenses				
24-Oct-22	113G	BCCPAC (Annual Membership)	\$ 75.00	\$ -
5-Jan-23	0175C	Delta North End Dry Grad		1,600.00
24-Feb-23	0176C	Burnsview Sec - Budget Items		5,705.57
5-May-23	0177C	Burnsview Sec - Budget Items		8,011.57
10-Jun-23	0114G	Goodbye/Thank you Gift Card for D. You	100.00	-
15-Jun-23	0178C	Burnsview Sec - Budget Items		1903.74
26-Jun-23	0179C	Burnsview Sec - Budget Items		751.37
26-Jun-23	0180C	Scholarship - Ariella Harnik		500.00
26-Jun-23	0181C	Scholarship - Ethan Antunes		500.00
Total Expenses			<u>\$ 175.00</u>	<u>\$ 18,972.25</u>

Cash as of September 18, 2023 **\$ 312.72**

Cash Flow

Cash in Bank		
	Gaming Account	\$ 178.53
	General Account	\$ 134.19
Total		<u><u>\$ 312.72</u></u>

Outstanding Cheques:

	<u>\$ -</u>	
Cash Available for Use:		<u><u>\$ 312.72</u></u>

Note:

Cheques with "C" denotes Gaming (Casino) Account expense.
 Cheques with a "G" denotes General Account expense.

Jessica – Melanie will be back at the end to discuss this years' budget.

3. Delta District Parent Advisory Council (DPAC) Report – Karen Parsons

DPAC is the official representative of school PACS at the district level.

We met with School Trustees, Superintendent & 1st Chair of Teacher's Confederation on October 16th in Delta.

Masako Gooch is the school trustee for Burnsvew, Devon Gardens, Hawthorne and Ladner Elementary. Masako is in her first of a four-year term. She was welcoming, pleasant to talk with and eager to listen. She has offered her time to meet with PAC to discuss any challenges or difficulties in areas that may require developing.

DPAC members had a data gathering opportunity with trustees via a round table discussion for an hour.

Topics discussed however not limited to included:

- Letter grades
- role of PAC
- Post covid relationship building opportunities between students, teachers, and families.
- Safety concerns / Bullying / Targeting within schools.
- Fundraising wins / challenges / best practices
- Financial equity for school members within our community
- Political climate & emotional support
- How to increase the number of International Baccalaureate (IB) Diploma schools in our district

Superintendent Doug Sheppard gave a District Update report on the Vision & Strategic Plan as well as Student achievement report for which will be made available online. Link to follow.

PACS were asked to review our Constitution & By-laws to ensure it has been updated within the past five years. This governing document allows for easy knowledge transfer between members and the code of ethics helps navigate conflicting groups within a PAC. PACS may ask for assistance with updating this document. It is recommended to be made available via google drive for ease of reference.

Next meeting is November 20th 2023

<https://www.deltasd.bc.ca/resources/delta-parent-advisory-council-dpac/>

Question:

Pardeep – do the DPAC circulate meeting minutes?

Simran – all of the minutes are on the website

Jessica added link for minutes - <https://www.deltasd.bc.ca/resources/delta-parent-advisory-council-dpac/>

Meetings will alternate in the North End and South End

DPAC will be offering \$5000 in funding and when Karen finds out more, perhaps there are people that would like to get together and apply for it once we know more information.

4. Canadian Parents for French (CPF) Report – Wendy-Ann McFarlane

1. **CPF Membership Drive is on now!** There are still a few more days to get your CPF memberships and benefit the Delta chapter with increased rebates. Until October 31st, the Delta chapter will receive \$22.50 in funding for every new or renewed membership. This is the main source of income for our Delta chapter so that we can provide scholarships to two Grade 12 French Immersion students each year as well as support local community events and concerts for all younger families in Delta. Members who sign up by Oct. 31 will also be automatically entered into the BC/Yukon branch prize draws. Plus, if you know of any families with a new kindergartener or a student just entering Grade 6 Late French Immersion, they can get a one-time discounted membership for only \$10 by reaching out directly to the Delta chapter. More info at: <https://bc-yk.cpf.ca/membership-drive>
2. **Tutors Needed for online sessions** - CPF BC/Yukon is looking for bilingual tutors aged 16+ who can commit to volunteering 1 - 2 hours per week online. This is a great way to gain volunteer experience for post sec applications and scholarships! Contact Shivaanie Jadoonanan, Coordinator, Network Virtual Programs at cpfvirtualprogram@cpf.ca
3. **K-12 Online Resources** - CPF Delta created a public Google Drive resource to support families when learning went online. Families can access age-appropriate second language learning, fun activities, newspapers, magazines, audiobooks, recipes, activities and popular french YouTube channels in French. This is available to anyone, not just CPF members, at the following link: [CPF Delta Online Resources](#) We are always looking for new suggestions to add. Please forward to cpfdelta@gmail.com
4. **Capstone Project / Grade 9 Défi** - Plans being considered this year by our chapter are a winter virtual Bonhomme challenge, a community ice skating session with Bonhomme, West Coast Seeds fundraiser in February, library storytime sessions, tutoring, games afternoons and more. These would all be great opportunities for students to get involved in planning & leading events. Have another Capstone or Défi project idea? CPF Delta can help offer support with ideas or grant funds.
5. **Virtual Classes - French for Parents Level 1 & 2** - These 6-week self-guided courses are designed to give students the opportunity to learn French at their own pace, watching the content released weekly when it best suits them. [Next session](#) begins November 6th, 2023 - Cost \$65 <https://ab.cpf.ca/en/>
6. **Dites-le en vidéo contest** for students across Canada to showcase their French speaking and video making skills! Students from across Canada can submit videos in French on anything from their favourite hobbies to their takes on current events – whatever students are passionate about! Deadline is November 19th. <https://bc-yk.cpf.ca/en/dites-le/>
7. **Learn More** - Email us at cpfdelta@gmail.com, follow CPF Delta on Facebook <https://www.facebook.com/CPFDelta> or come to our next virtual meeting in November.
8. membership drive: <https://bc-yk.cpf.ca/membership-drive>

Question:

Razia - I was wondering if the membership is an annual fee

Wendy-Ann – yes, it is an annual fee.

Lydia gave her email so Wendy-Ann could share more information.

5. Delta North End Dry Grad Report – Dianna DeBlaere

- The first planning committee meeting was held on October 11 at the Delview Library.
- Approximately 20 parents attended to learn about what the plan for the event is this year and to offer their help in the process.
- Many of the big pieces are well underway thanks to some of our long standing volunteers. All of the main attractions (inflatables, artists, photographers, casino etc) are booked and set for the event.
- Overall expenses are up about 15% with expected revenues down by about 4%. PACs are being asked to provide a slightly bigger subsidy this year to help offset some of this.
- The committee will be looking for cash and prize donations. Overall we aim for 30-40% of attendees to receive a prize the night of the event.
- We are looking for many more volunteers - particularly to help with planning and soliciting for donations. We have to get this going as soon as possible. Recruitment for night-of volunteers will happen after Spring Break.
- Ideally we are looking for parents with children in grades 8-11 so our grade 12 parents can enjoy the lead up with their grads.

Our next meeting will take place November 8th at 7pm in the Delview library.

Meeting dates:

08 Nov 2023 - 13 Dec 2023 - 10 Jan 2024 - 14 Feb 2024

13 Mar 2024 - 10 Apr 2024 - 24 Apr 2024 - 08 May 2024 - 22 May 2024

6. PAC Secretary report – Coleen – no notes
7. PAC Vice Chair – vacant
8. PAC Chair report – Jessica Jenson – no notes

Old Business

No old business brought forward

First google meeting ran out and switched over to 2nd google meet: <https://meet.google.com/whu-zvbd-ufa>

New Business

1. 2023-2024 Burnsvue PAC budget review

Melanie – what happens is we apply every year to the gaming grant to get funds. We get \$20 per registered student. This year we received \$16,660. Jessica, the principal, vice-principal (if available) and me meet and decide how we can best spread the funds around. Making the best use of the funds possible. We had a carry forward of \$178.53. This year we have a budget of \$16,838.53. We've had over \$51,000 in requests for the money, so this is the proposed budget:

Burnsview Secondary School Parent Advisory Council
Annual Budget
October 1, 2023 to September 30, 2024

Prepared by: M. Bannister

Presented: October 24, 2023

Approved: _____

2023 to 2024
Budget

Revenue		Gaming	General
Direct Access Program Grant		\$ 16,660.00	\$ -
Carry Forward of Unused Funds - Sept 2023		178.53	134.19
Admin Fees (Burnsview)			
		\$ 16,838.53	\$ 134.19
Expenses:			
Athletics		\$ 2,752.40	\$ -
Book Club		350.00	
Ceramics		500.00	
Child & Youth Care		400.00	
Drama/Theatre		2,000.00	
Games Club		400.00	
Here 4 Peers		250.00	
Leadership		400.00	
Library-Display		500.00	
Library-Various Clubs		887.60	
Robotics		2,000.00	
Slam Poetry Club		500.00	
Sewing Club		1,500.00	
SOGI Club		156.53	
Yearbook Club		1,250.00	
Dry Grad 166 X \$12		1,992.00	
PAC Scholarships 2 X \$500		1,000.00	
PAC Expenses (bank, memberships)		-	134.19
		\$ 16,838.53	\$ 134.19

Excess (Deficiency)

Revenue over Expenses

\$ -	\$ -
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President - Jessica Jensen

We've allotted \$2752.40 for uniforms for one of the teams. Another year, they'll buy more uniforms.

Drama - \$2000 to replace some of the curtains

Here 4 Peers – they go to various elementary's to help teach how to do presentations. \$250 for t-shirts they can wear when they visit schools

Robotics – last year didn't have any funding

Yearbook Club – this is the first year that they've ever asked for anything. They need some new cameras. Didn't do the full funding but gave them \$1250 towards this

Question:

Kristen – I have access to material, would the sewing club be interested?

Melanie & Aaron – you can reach out to Mrs. Jenner or to Aaron and he'll connect them.

Jessica – if anyone has anything they think may be of interest for the clubs, please reach out to Aaron Akune (such as board games for the Games Club etc)

QUESTION:

Pardeep – just wondering, is it possible to see what the other requests were in case parents want to help donate to them?

Melanie – I mentioned things like the Ceramics Club wants a new kiln but those are \$6000 and the Athletics need new uniforms but we couldn't meet their full requests.

Jessica – as much as possible we try to give some funding to as many groups as possible, so in many cases, the clubs have asked for more than what we can allot. We hit all of the groups that requested funding, but not to the full amount. A couple of things we didn't give money to were for fundraising endeavours, so we didn't want to fund a fundraiser. The best answer to your question, where you might have kids involved in a club that didn't get the full amount, you could consider fundraising. But the requests change every year so we are trying to balance it out. The PAC doesn't do any fundraising, so it's up to the clubs to fundraise if they want to raise their funds.

Aaron – maybe it would be worthwhile to list what some of the things the clubs are looking for and he can put them into the newsletter for requests for items if families have them and are willing to donate.

Jessica – thank you Pardeep for spurring on a new way to think about asking the larger school community for help.

At this time, if there are no further questions or comments, we need someone to move and second the proposed budget:

Motion: Dianna; 2nd: Pardeep

Approval of the motion is required. Please type yes in the chat – 16 of 17. Is anyone not in favour of the budget as proposed? No. So, with that, I am very happy to say we have passed the budget. All of this funding goes to cover a ton of extra-curricular activities so I really appreciate everyone's time and a big, big thank you to Melanie for all of your hard work putting this together.

Thank you everyone and we will open it up to any comments that came up tonight:

Razia - do we have an emergency preparedness rep?

Jessica – it wasn't a role that we required anymore based on what the district is now doing.

Aaron – newsletters – are we hitting the mark?

Feedback - Everyone loves it based on positive emojis from virtual attendees

Coleen – why is there no all-grade dances?

Aaron – the biggest reason is there isn't a space for capacity. If it was done in the gym, we'd have to cover the floor with pads to protect it.

Wendy – anything for grade 8's?

Aaron – pancake breakfast is coming up and possibly a movie night.

Karen – what are the requirements for volunteer hours?

Aaron – it's part of a grad requirement to graduate. They must accrue 30 hours. If hours have been garnered prior to grade 12, that's absolutely fine. There are examples such as assisting for PTI meetings, score keeping etc. But it can also happen in the community. It's really to encourage experience of being an active community member. If they are doing that volunteer work in the community in grade 10 or 11, there's a form/letter that is required. It's open to the kids, what they want to do. Work counts as well.

Jessica – if a child is volunteering in the community, ask for a letter as they are useful for scholarship applications as well.

Thank you to everyone who attended tonight. Our PAC turnout tends to be one of the larger gatherings amongst schools and we are thankful for that. Normally our meetings take on average 45 minutes, but this was a big one with the proposed budget.

Next meeting is November 28 – virtual

PAC email is bursnviewschoolPAC@gmail.com – if you need to get in touch with us, you can do it there or it's on the school website

2023/2024 Meeting Dates

28 Nov 2023 ~ 23 Jan 2024 ~ 27 Feb 2024 ~ 23 Apr 2024 ~ 28 May 2024 (AGM)

Meeting adjourned at 8:32 pm